

Directorate for the Empowerment of SCs, OBCs, Minorities & the
Specially Abled, Himachal Pradesh, Shimla-9

No.:1-31/2012-Wel-Estt.- 4805 Dated 05-07-2021

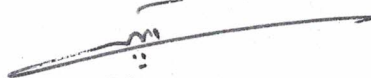
OFFICE ORDER

On the recommendations of the Secretary, Staff Selection Commission Hamirpur, Distt. Hamirpur vide letter No. HP-SSC(2)38/18-2070 dated 21.05.2021 and as per recommendation of the screening committee, the following candidates are hereby offered appointment as **Statistical Assistant** on contract basis on fixed contractual emoluments equivalent to minimum of Pay Band of ₹ 10300-34800+Grade Pay ₹ 3800/-(plus amount equal to 150% of Grade Pay) against vacancy, subject to the acceptance and fulfillment of the usual as well as specific terms and conditions as per **Annexure "A"**:-

Sr. No.	Name & Address	Place of Posting Office of
1.	Sh. Rohan Kumar S/O Sh. Jayoti Lal Village Pagass Post Office Khangteri Kewli (23) Shimla Pin Code 171225	District Welfare Officer, Solan
2.	Sh. Rajesh Kumar S/O Sh. Kumar Singh, Village Chathinal P.O. Chhatri Tehsil Thunag Distt. Mandi Pin.No. 175047	District Welfare Officer, Shimla
3.	Sh. Rakesh Kumar S/O Tarsem Lal Village Chaplah uparla P.O. Chaplah Tehsil Rakkar Distt. Kangra Pin.No. 177043	District Welfare Officer, Kullu

If specific as well as usual terms and conditions are acceptable to the candidate, he/she will report for duty at the place of his/her posting **within 15 days** from the date of issuance of these orders along with documents required to be produced as per terms of this order and will execute the requisite bond of contract, failing which the offer of the appointment shall automatically stand cancelled and the candidate will have no right to claim it.

These orders are available on the Website www.esomsa.hp.gov.in


Director
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05 JUL 2021

KASUMPTI SHIM_A-9

Copy to the following for information and necessary action:- 4805-4811

1. The Additional Chief Secretary (SJ&E) to the Government of Himachal Pradesh .
2. The Secretary HP Staff Selection Commission Hamirpur, Distt. Hamirpur w.r.t. his letter referred above.
3. The District Welfare Officer, Shimla, Solan, Kullu, in Himachal Pradesh concerned with the remarks that duly attested copies of the certificate be kept in the personal file for office record after due verification from original certificates. Photocopy of agreement duly attested be also sent to this directorate along with joining of the candidate.
4. The Candidate concerned on above given address through registered post.
5. I.T. Programmer, Directorate of ESOMSA for uploading these orders on the departmental website.
6. Guard file




Director

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TERMS & CONDITIONS

1. The contractual appointee will be paid fixed contractual amount @ ₹ 14100/- p.m. (which shall be equal to minimum of the pay band + grade pay) plus amount equal to 150% of Grade Pay. The contract appointee will be entitled for increase in contractual amount @ ₹ 423/- (3% of minimum of the pay band + grade pay of the post) for further extended years and no other allied benefits such as Senior/Selection Scales etc. will be given.
2. The service of the Contract Appointee will be purely on temporarily basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found satisfactory. In case the contract appointee is not satisfied with the termination orders issued by the Appointing Authority, he/she may prefer an appeal before the Appellate Authority who shall be higher in rank to the Appointing Authority, with in a period of 45 days, from the date on which a copy of termination orders is delivered to his/her.”
3. Contract Appointee will be entitled for one day casual leave after putting one month service. However, the contract employee will be entitled for 10 days medical leave and 5 days special leave. The contract female employee will also be entitled for 180 days maternity leave in a year. The contract appointee shall not be entitled for Medical Reimbursement and LTC etc.. No leave of any other kind is admissible to the contract appointee. Provided that the un-availed casual leave and medical leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
4. Unauthorized absence from the duty without the approval of Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/ her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty. Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.
5. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis where ever required on administrative grounds.

6. "Selected candidate will have to submit a certificate of his/her fitness issued by Government Medical Officer. In case of women candidates who are to be appointed against posts carrying hazardous nature of duties, and in case they have to complete a period of training as a condition of service, such woman candidate, who as a result of tests is found to be pregnant of twelve weeks' standing or more shall be declared temporarily unfit and her appointment shall be held in abeyance until the confinement is over. Such woman candidate be re-examined for medical fitness after six weeks from the date of confinement, and if she is found fit on production of medical fitness certificate from the authority as specified above, she may be appointed to the post kept reserved for her."
7. Contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as are applicable to regular counterpart officials at the minimum of the pay scale.
8. Provisions of service rules like FRSR, leave Rules, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this column.
9. Selected candidate shall have to produce the following documents at the time of his/her joining:-
 - a. Attested copies of educational qualifications certificate.
 - b. Character Certificate from a Gazetted Officer.
 - c. Bonafide Himachali Certificate.
 - d. Certificate to this effect that he/she belongs to SC/ST/OBC, category, if any.
10. Selected candidate should have to enter in to an agreement on non-judicial stamp paper of Rs. 5/- with the Department (Performa enclosed as annexure- B).
11. Selected candidate shall have to furnish a declaration to the effect that in case of his married status; he is having a one living spouse.
12. Selected candidate will have to give an undertaking in writing that he/she was never convicted by any court of Law and if so, he/she will have to furnish details regarding offence committed and punishment thereof. In case of concealing of facts his/her services are liable for termination.
13. The candidate's appointment in service is subject to his/her character and antecedents being found satisfactory.
14. Selected candidate will have to take an oath of allegiance/faithfulness to the constitution of India.


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ATTESTATION FORM

<p>Affix signed Passport size (5 cms. X 7 cms.) Approx. copy of recent photograph</p>	1.	<p style="text-align: center;">"WARNING</p> <p>The furnishing of false information or suppression of any factual information in the Attestation Form would be disqualification, and is likely to render the candidate unfit for employment under the government.</p> <p>If detained, arrested prosecuted, bound down, fines convicted, debarred, acquitted etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the authorities to whom the Attestation Form has been sent early, failing which it will be deemed to be a suppression of factual information</p> <p>If, the fact that false information has been furnished or that there has been suppression of any factual information in the Attestation Form comes to notice at any time during the service of a person his services would be liable to be terminated".</p>	
2.			
3.			
1.	Name in full (in block capitals) with aliases, if any, (Please indicate if you have added or dropped in any stage, any part of your name or surname):	Surname	Name
2.	Present Address in full (i.e. Village, Thana and District, or House No., Lane/Street/Road & Town):		
3.(a)	Home Address in full (i.e. Village, Thana & District, or House No., Lane/Street/Road and Town and name of District Headquarters)		
(b)	If originally a resident of Pakistan/Bangladesh (erstwhile East Pakistan) the address in that country and the date of migration to Indian Union.		
4.	Adhar Card No. (if available)		
5.	PAN No. (if available)		
6.	Nationality		
7.(a)	Date of Birth		
(b)	Present age		
(c)	Age at Matriculation		
8.(a)	Place of birth, district and state in which situated		

(b)	District and State to which you belong					
(c)	District and State to which your father originally belong					
9.(a)	Your Religion					
(b)	Are you a member of a scheduled Caste/Scheduled Tribe/Other Backward Classes? (Answer Yes/No)					
10.	Particulars of places (with periods of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years, should be given.					
	From	To	Residential Address in full (i.e. Village Thana & District or House No. Lane/Street/Road & Town	Name of the District Head Quarter or the place mentioned in preceding column.		
11.	Name (in full & aliases if any	Nationality (by birth & or by domicile	Place of birth	Occupation if employed give designation & official address	Present postal address (if dead vive last address	Perma- nent Home address
a) Father						
b) Mother						
c) Spouse						
12.	Information to be furnished with regard to son(s) and/or daughters in case they are studying/living in a foreign country:					
Name	Nationality by birth & or by domicile	Place of birth	Country in which studying/living with full address	Date from which studying/living in the country mentioned in the previous column		
13.	Educational Qualification showing places of education with years in Schools and Colleges since 15 th year of age:					
Name of School/College (with full address	Date of Entering	Date of Leaving	Examination Passed			

14. (a)		Are you holding or have any time held an appointment under Central or State Government or a Semi-Government or a Quasi Government body or an autonomous body or a public Sector Undertaking or a private firm or institution? If so, give full particulars with date of employment up-to -date			
Period		Designation, emoluments & nature of employment	Full name & address of employer	Reasons for leaving previous service	
From	To				
14. (b)		<p>If the previous employment was under the Government of India/a State Government/ undertaking owned or controlled by the Government of India or a State Government/ and Autonomous Body/University/Local Body.</p> <p>If you had left service on giving a month's notice under Rule 5 of the Central Civil Services (Temporary Service) Rules 1965, or any similar corresponding rules, were any disciplinary proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent dates(s), before your service actually terminated?</p>			
15. (i)	(a)	Have you ever been kept under detention?		Yes/No	
	(b)	Have you ever been arrested?		Yes/No	
	(c)	Have you ever been prosecuted? (i.e has a charge sheet in a criminal case been filed against you in any court of law)		Yes/No	
	(d)	Is any criminal case pending against you in any Court of Law at the time or filling up this Attestation form?		Yes/No	
	(e)	Have you ever been convicted by a court of Law for any Office?		Yes/No	
	(f)	Whether discharged/expelled/withdrawn from any training/institution under the Government or otherwise?		Yes/No	
	(g)	Have you ever been rusticated by any University or any other educational authority/institution?		Yes/No	
	(h)	Have you ever been debarred / disqualified by any Public Service Commission/Staff Selection Commission for any of its examination/selection?		Yes/No	
	(ii)	If the answer to any of the above mentioned question is 'Yes' give full particulars of the case/arrest/detention/fine/conviction/sentence/punishment etc and/or the nature of the case pending in the Court/University/Educational Authority etc at the time of filling up this attestation form:			
Notes:	(i)	Please also see the 'WARNING' at the top of this Attestation Form			
	(ii)	Specific answers to each of the questions should be given by striking out 'Yes' or 'No' as the case may be			
16.	Names of two responsible person of your locality or two references to whom you are known:		1)		

		2)
<p style="text-align: center;">DECLARATION</p> <p>I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am fully aware that by providing false information or suppressing material information while filling this form, the authorities have full right to terminate my appointment letter and I am also liable for appropriate criminal/civil/legal action as a consequence.</p> <p>I am not aware of any circumstances which might impair my fitness for employment under Government.</p> <p style="text-align: right;">Signature of Candidate: Date: Place:</p>		

TO BE FILLED BY THE OFFICE

- i) Name, Designation and full address of the appointment authority.
- ii) Post for which the candidate is being considered.