

Department of Social Justice & Empowerment
Directorate for Empowerment of SCs, OBCs, Minority & Specially
Abled, Himachal Pradesh, Shimla-9

No. 1-96/84-Wel-Estt.(SOMA) - 16362-399 Dated

OFFICE ORDER



On the recommendation of the Secretary Staff Selection Commission Hamirpur, Distt. Hamirpur vide letter No. HP-SSSB-B-(2)843/2015-31662 dated 25.09.17 and as per recommendation of the screening committee, the following candidates are hereby offered appointment as Junior Office Assistant (IT) on contract basis on fixed contractual emoluments equivalent to minimum of Pay Band of ₹ 5910-20200+Grade Pay ₹ 1950/-(plus amount equal to 75% of Grade Pay) against vacancy, subject to the acceptance and fulfillment of the usual as well as specific terms and conditions which are annexed as **Annexure "A"**.

Sr. No.	Roll No	Name & Address	Date of Birth	Category	Place of Posting Office of
1.	514759	Meenakshi Thakur D/o. Sh. Kaul Ram Thakur, Village Bagi, P.O. Poeg, Tehsil Anni, Distt. Kullu HP-172026	06.04.1987	Gen.(UR)	Directorate, SCs, OBCs, Minorities & the Specially Abled HP Shimla-9
2.	509284	Som Dev S/o Sh. Pene Ram, Village Jakrel, P.O. Doghri, Tehsil & Distt. Kullu, H.P. 175102	08.05.1987	Gen.(UR)	District Welfare Officer, Kullu HP
3.	517714	Neetu Saini D/o Shiv Dayal, Village Jabal ka Baag, P.O. & Tehsil Nahan, Distt. Sirmour, H.P. -173001	19.5.1987	OBC(UR)	District Welfare Officer, Sirmour at Nahan, HP
4.	501396	Kulvinder Singh S/o Sh. Shamsher Singh, Village Mehla, P.O. Swahan, Tehsil Shree Naina Devi Ji, Distt. Bilaspur, HP-174310	17.06.1990	Gen.(UR)	Tehsil Welfare Officer, Shree Naina Devi Ji Distt. Bilaspur, H.P.
5.	503756	Harjinder Singh S/o Sh. Pratap Singh, Village Tatahar, P.O. Navahi, Tehsil Sarkaghat, Distt.	21.12.1991	SC(UR)	Directorate, SCs, OBCs, Minorities & the Specially Abled

		Mandi, H.P.-175024			HP Shimla-9
6.	506745	Pankaj Kumar S/o Sh. Kuldeep Singh, Village Banda, P.O. & Tehsil Rakkar, Distt. Kangra HP-177043	20.03.1979	Gen(WFF)	Tehsil Welfare Officer, Rakkar Distt. Kangra, H.P.
7.	517097	Bintu Ram S/o Sh. Guman Singh C/o Gopi Chand, Near Tehsil Shillai, PO & Tehsil Shillai, Distt. Sirmour, HP-173027	26.11.1989	SC(UR)	Tehsil Welfare Officer, Pooh, Distt. Kannaur, H.P.
8.	505615	Amin Chand S/o Sh. Saran Dass, Village Bralu, PO Jhamoon, Tehsil Jaisinghpur, Distt. Kangra, HP-176088	02.07.1986	SC(BPL)	Tehsil Welfare Officer, Nagrota Bagwan, Distt. Kangra H.P.
9.	513042	Anita Kumari D/O Sh. Devi Ram, Village Batala Balh, P.O. & Tehsil Karsog, Distt. Mandi-175011	22.3.1993	SC(UR)	Directorate, SCs, OBCs, Minorities & the Specially Abled HP Shimla-9
10.	917687	Neelam Chauhan D/o Sh. Mohar Singh, VPO Banore, Tehsil Paonta Sahib, Distt. Sirmour, HP-173025	20.2.1991	Gen(BPL)	Directorate, SCs, OBCs, Minorities & the Specially Abled HP Shimla-9
11.	512690	Vinod Kumar S/o Sh. Dhani Ram Village Majhwar, PO Jalpher, Tehsil Jogindernagar, Distt. Mandi-175015	15.10.1982	Gen(BPL)	Tehsil Welfare Officer, Joginder Nagar Distt. Mandi H.P.
12.	510763	Kiran Kumari D/o Sh. Dharam Chand, Village Majhwal, PO Janjehali, Tehsil Thunag, Distt. Mandi-175047	09.01.1983	Gen(BPL)	District Welfare Officer, Kullu HP
13.	507648	Sonia D/o Sh. Japan Lal, VPO Sukker, Tehsil Dharamshala, Distt. Kangra, HP-176057	19.07.1989	OBC(UR)	District Welfare Officer, Kangra HP
14.	505904	Ashwani Kumar S/o Sh. Jagdish Chand, Village	25.09.1990	OBC(UR)	District Welfare Officer,

		Bhardoon, PO Bankhandi, Tehsil Dehra, Distt. Kangra, HP-177114			Chamba HP
15.	506739	Pankaj Bhatia S/o Sh. Balbir Singh, VPO Dodhamb, Tehsil Shahpur, Distt. Kangra HP-176217	07.12.1986	SC(UR)	District Welfare Officer, Kangra HP
16.	504537	Rajender Kumar S/o Sh. Rashil Singh, VPO Jahu, Tehsil Bhoranj, Distt. Hamirpur, HP- 176048	25.11.1988	SC(UR)	District Welfare Officer, Chamba HP
17.	515620	Rakesh Kumar S/o Sh. Suratia, Village Thoti, PO Kiarikoti, Tehsil & Distt. Shimla, HP- 171007	04.05.1981	SC(BPL)	Directorate, SCs, OBCs, Minorities & the Specially Abled HP Shimla-9
18.	520187	Shayree D/o Sh. Bali Ram, Village Buttkhurd, PO Nangal Kalan, Tehsil Haroli, Distt. Una- 174301	12.05.1989	OBC(BPL)	District Welfare Officer, Una HP
19.	506173	Ishwar Dass S/o Sh. Puni Chand, Village Gadiara, PO Panjlehar, Tehsil Nagrota Bagwan Distt. Kangra, HP- 176056	10.06.1988	OBC(BPL)	Tehsil Welfare Officer, Fatehpur, Distt. Kangra, HP
20.	511390	Om Prakash S/o Sh. Bhatku Ram, Village Bajol, PO Thartukhod, Tehsil Padhar, Distt. Mandi, HP-175013	10.01.1991	OBC(BPL)	Tehsil Welfare Officer, Sangla, Distt. Kinnaur, H.P.
21.	512334	Sukh Dev S/o Sh. Jhaba Ram, Village Dharangan, PO Barot, Tehsil Padhar, Distt. Mandi, HP-175013	16.12.1992	OBC(BPL)	Tehsil Welfare Officer, Lad- Bhadol, Distt. Mandi, H.P.

Note:- Appointment orders of candidate bearing Roll No. 505307 have been withheld as he has not submitted the undertaking/self declaration that they have acquired the said diploma/certificate

by attending regular classes. He is directed to submit the same to this directorate immediately.

If specific as well as usual terms and conditions are acceptable to the candidate, he will report for duty at the institution of his posting **within 15 days** from the date of issue of these orders along with documents required to be produced as per terms of this order and will execute the requisite bond of contract, failing which the offer of the appointment shall automatically stand cancelled and the candidate will have no right to claim it.

These orders are available on the Website www.himachal.nic.in/soma.

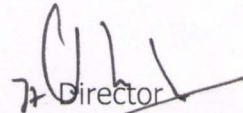
(BY ORDER)

Director

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the Specially Abled, Himachal Pradesh

Copy to the following for information and necessary action:-

1. Principal Secretary (SJ&E) to the Government of Himachal Pradesh .
2. The Secretary HP Staff Selection Commission Hamirpur, Distt. Hamirpur w.r.t. his letter referred above.
3. District Welfare Officer in Himachal Pradesh concerned with the remarks that duly attested copies of the certificate be kept in the personal file for office record after due verification from original certificates and ensure that the candidate is fulfilling the requisite qualification of 10+2 examination. One set of attested copies of certificate alongwith copy of agreement duly attested be also sent to this directorate along with joining of the candidate. It is further intimated that the post of Junior Office Assistant (IT) has been filled up in your office in lieu of surrender of vacant post of clerk.
4. Tehsil Welfare Officers concerned in Himachal Pradesh.
5. Candidate concerned on above given address through registered post.
6. Guard file.


Director

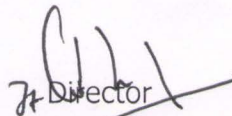
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TERMS & CONDITIONS

1. The contractual appointee will be paid fixed contractual amount @ Rs.7860/- p.m. (which shall be equal to minimum of the pay band + grade pay). The contract appointee will be entitled for increase in contractual amount @ Rs. 236/- (3% of minimum of the pay band + grade pay of the post) for further extended years and no other allied benefits such as Senior/Selection Scales etc. will be given.
2. The service of the contract appointee will be purely on temporarily basis. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found satisfactory.
3. Contract Appointee will be entitled for one day casual leave after putting one month service. However, the contract employee will also be entitled for 135 days maternity leave and 10 days medical leave and 5 days special leave. He / She shall not be entitled for Medical Reimbursement and LTC etc.. No leave of any other kind is admissible to the contract appointee. Provided that the un-availed casual leave and medical leave can be accumulated up to the calendar year and will not be carried forward for the next calendar year.
4. Unauthorized absence from the duty without the approval of Controlling Officer shall automatically lead to the termination of the contract. However, in exceptional cases where the circumstances for un-authorized absence from duty were beyond his/her control on medical grounds, such period shall not be excluded while considering his/her case for regularization but the incumbent shall have to intimate the controlling authority in this regard well in time. However, the contract appointee shall not be entitled for contractual amount for this period of absence from duty. Provided that he/she shall submit the certificate of illness/fitness issued by the Medical Officer, as per prevailing instructions of the Government.
5. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis where ever required on administrative grounds.
6. Selected candidate will have to submit a certificate of his/her fitness from a Government/Registered Medical Practitioner. Woman candidate pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The woman candidate will be re-examined for the fitness from an authorized Medical Officer/ Practitioner.

7. Contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as are applicable to regular counterpart officials at the minimum of the pay scale.
8. Provisions of service rules like FRSR, leave Rules, GPF Rules, Pension Rules and Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this column.
9. Selected candidate shall have to produce the following documents at the time of his/her joining:-
 - a. Attested copies of educational qualifications certificate.
 - b. Character Certificate from a Gazetted Officer.
 - c. Bonafide Himachali Certificate.
 - d. Certificate to this effect that he belongs to SC/ST/OBC, category, if any.
 - e. Minimum Educational Qualification Certificate i.e. Plus Two Certificate.
10. Selected candidate should have to enter in to an agreement on non-judicial stamp paper of Rs. 5/- with the Department (Performa enclosed as annexure- B).
11. Selected candidate shall have to furnish a declaration to the effect that in case of his/her married status; he/she is having a one living spouse.
12. Selected candidate will have to give an undertaking in writing that he/she was never convicted by any court of Law and if so, he/she will have to furnish details regarding offence committed and punishment thereof. In case of concealing of facts his/her services are liable for termination.
13. Selected candidate will have to take an oath of allegiance/faithfulness to the constitution of India.


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ANNEXURE-B

Form of Contract/agreement to be executed between the ----- (Name of the post) and the Government of Himachal Pradesh, through Director of:-

This agreement is made on this-----day of -----in the year-----
-----between. Sh./Smt. --- -----S/O/D/O Sh.-----R/O Village -----
-----PO. -----Tehsil-----District----- -----HP. Contract
appointee (here in after called the (FIRST PARTY),

AND The Governor Himachal Pradesh through
(here in after the SECOND PARTY). Whereas the SECOND PARTY has engaged
the aforesaid FIRSTPARTY and the FIRST PARTY has agreed to serve as a-----
---on contract basis on the following terms and conditions.

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a
-----for a period of one year commencing on day of----- and
ending on the day of -----. It is specifically mentioned and agreed upon by the
both the parties that the contract of the FIRST PARTY with SECOND PARTY
shall ipso-facto stand terminated on the last working day i.e. on -----
And information notice shall not be necessary. Provided that for further
extension/renewal of contract period the HOD shall issue a certificate that the
service and conduct of the contract appointee was satisfactory during the year
and only then the period of contract is to be renewed/extended.
2. The contractual amount of the FIRST PARTY will be Rs. -----per month.
3. The service of FIRST PARTY will be purely on temporary basis. The
appointment is liable to be terminated in case the performance/ conduct of the
contract appointee is not found good or if a regular incumbent is
appointed/posted against the vacancy for which the FIRST PARTY was engaged
on contract.
4. Contractual----- (Name of the post) will be entitled for one day casual
leave after putting in month service. However, the contract employee will also be
entitled for 135 days maternity leave and 10 days medical leave and 5 days
special leave. He / She shall not be entitled for Medical Reimbursement and LTC
etc.. No leave of any other kind is admissible to the contractual-----
(name of the post). Provided that the un availed casual leave and medical leave
can be accumulated up to the calendar year and will not be carried forward for
the next calendar year.
5. Unauthorized absence from the duty without the approval of Controlling Officer
shall automatically lead to the termination of the contract. However, in
exceptional cases where the circumstances for unauthorized absence from duty
were beyond his/her control on medical grounds, such period shall not be
excluded while considering his/her case for regularization but the incumbent
shall have to intimate the controlling authority in this regard well in time.
However, the contractual_____ (Name of the post) shall not be entitled for
contractual amount for this period of absence from duty. Provided that he/she
shall submit the certificate of illness/fitness issued by the Medical Officer, as per
prevailing instructions of the Government.

6. An official appointed on contract basis who have completed three years tenure at one place of posting will be eligible for transfer on need based basis where ever required on administrative grounds.
7. Selected candidate will have to submit a certificate of his/her fitness from a Government /Registered Medical Practitioner. In case of woman candidates pregnant beyond twelve weeks will render her temporarily unfit till the confinement is over. The woman candidate should be re-examined for fitness from an authorized Medical office/Practitioner.
8. Contract appointee shall be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart official at the minimum of the pay scale.
9. The employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointees(s). -Continued-

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written IN THE PRESENCE OF WITNESS. 1.-----

(SIGNATURE OF FIRST PARTY)

(Name and full address)

2. -----

(Name and full address) IN THE PRESENCE OF WITNESS

1. -----

(Name and full address)

(Signature of SECOND PARTY)

IN THE PRESENCE OF WITNESS.

2-----

(Name and full address)