

REGISTERED

No. 1-4/73-Wel-Estt-V 7802-7807
Department of Social Justice & Empowerment Himachal Pradesh.
Directorate for Emp. of SCs, OBCs, Minority and Special Aabled,
Himachal Pradesh, Shimla-171009

To

Ms. Pallavi Gupta D/O Sh. Labh Chand Gupta,
Village Panjethi, Post Office Talyahar,
Tehsil Sadar, District Mandi, H.P. 175001

Dated: Shimla-9, the 27 June, 2017

Subject:

Offer of appointment to the post of Junior Basic Teacher
(Visually Impaired)

Memo,

On the recommendation of the H.P. Staff Selection Commission, Hamirpur, Himachal Pradesh, you are hereby engaged to the temporary post of **Junior Basic Teacher (Visually Impaired)** on contract basis and posted in the **Institute for Children with Special Ability (Girls), Sundernagar** subject to the following terms and conditions laid down in R& P Rules:

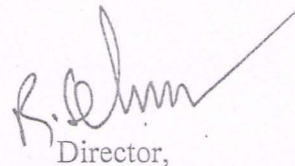
- (i). This contract appointment will be initially for one year which may be extendable for two more years on year to year basis depending upon your performance and work and conduct on the job and will have no right to claim for regularization or permanent absorption in the Government job.
- (ii). The employee appointed on contract basis will be paid consolidated fixed contractual amount of 8910/-P.M in pay structure of 5910-20200+3000GP (which shall be equal to the minimum of the pay band 5910+3000 grade pay in the revised Scales, 2006). The annual increase (if, any) will be intimated after the receipt of the decision of the Govt. in view of revised pay scale, if contract is extended for second and third years respectively and no other allied benefits such as senior/selection scales etc. be given.
- (iii). The Services of the Contractual employee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory.
- (iv). Contractual appointee will be entitled for one-day's casual leave after putting one month service. However, the contractual appointee will also be entitled for 135 days Maternity leave, 10 days Medical Leave and 5 days Special Leave. A female contract appointee will also be entitled for maternity leave not exceeding 45 days (irrespective of the number of surviving children) during the entire service, in case of miscarriage including abortion, on production of medical certificate issued by the Government Medical Officer. He/ She shall not be entitled for Medical Reimbursement and LTC etc. No leave of any other kind except above is admissible to the contract appointee.
- (v). Unauthorized absence from the office without the approval of the competent authority shall automatically lead to the termination of the contract. Contractual employee will not be entitled for any emoluments for the period of absence from duty.
- (vi). You will have to submit a certificate of your fitness from a Government/ Registered Medical Practitioner.

- (vii). You will have to submit attested copies of educational qualifications, date of birth certificate, Himachali bonafide, category certificate etc.
- (viii). You have to submit a return of assets and liabilities as required under rule 18(1) of the CCS (Conduct) Rules, 1964.
- (ix). You will be entitled to TA/DA if required to go on tour in connection with official duties at the same rate as applicable to regular officials at the minimum of pay scale.
- (x). You will have to execute an agreement (on Annexure-B) before joining the post on non-judicial stamp paper of the appropriate value i.e ` 10/-. The Head of the office shall sign the agreement on behalf of the Government, a copy of which shall be kept in his safe custody and one copy is to be sent to the Directorate.

The appointment will be further subject to:-

- (i) Submission of a declaration to the effect that he/she has not more than one living wife/husband in case of person who is married.
- (ii) Taking of an oath of Allegiance/faithfulness to the constitution of India (or making solemn affirmation to that effect)
- (iii). Her character and antecedents are found satisfactory..

T.A/D.A will not be admissible for joining the duties. If said Ms. **Pallavi Gupta** accepts the offer on the terms and conditions mentioned above, she should report for duty in the **Institute for Children with Special Ability (Girls), Sundernagar on or before 30-06-2017** failing which, the offer shall stand cancelled and she will not be considered for re-engagement in future.



Director,

Empowerment of SCs, OBCs, Minorities and
the Special Abled, Himachal Pradesh, Shimla-9

Endst. No: Even.

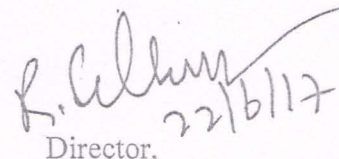
Dated: Shimla - 9 the 7802-7807

Copy is forwarded to the following for information and necessary action:- 22/6/2017

1. The Secretary, HP Staff Selection Commission, w.r.t. his letter No. HP-SSSB-B(2)891/2015-10987 dated 01.06.2017 for information.

2. The District Welfare Officer, Mandi with the direction to execute the contract on the prescribed Form of contract Agreement. He is directed to check /verify the original certificates, testimonial etc. before the candidate is allowed to join the post and send his joining report along with copies of the all the required documents and copy of said contract agreement to this Directorate.

3. P/F of the official/Guard file.



Director,

Empowerment of SCs, OBCs, Minorities and
the Special Abled, Himachal Pradesh, Shimla-9