

No.4-1/2016-(39)-SOM-WEL-(Universal ID) — 2889—  
Directorate for the Empowerment of SCs,OBCs, Minorities and the  
Specially Abled, Himachal Pradesh, Shimla-171009.

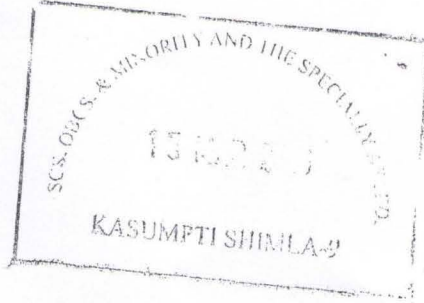
To

The Director,  
Information and public Relation,  
H.P. Shimla-2.

Dated Shimla-9, the,

Subject:

Requisition



Sir,

It is submitted that this Department is in process to fill up one post of State Coordinator. The advertisement for filling the post is enclosed herewith and you are requested to publish this advertisement in two leading News paper ( one English and one Hindi) on or before 16-03-2018. All the expenditure involved for publishing advertisement will be borne by this Department.

Yours faithfully,

*PANU L S 15-3-18*

Director

Empowerment of SCs,OBCs, Minorities and  
the Specially Abled, Himachal Pradesh

Enclosed: As above

**Advt.No.4-1(39)/2016-SOM-WEL-(UniversalID)**

**Dated:- 13-03-2018**

Applications are invited from the eligible candidates for filling up of one post State Coordinate for the state who will coordinate with the project management unit of UDID in Department of Empowerment of PwDs, Government of India and the concerned authorities in the state on following terms and conditions. The **last date for the submission of the application is 26<sup>th</sup> March, 2018 at 11:00AM** on the specified format given below. No applications shall be considered after the due date.

**Education Qualification:**

- (I) Graduate with diploma/ certification/course in computer science / IT from a recognized institution.  
OR  
Bachelor of Computer Education.
- (II) Weightage shall be given to the candidates having experience of working in information technology/ computer in a reputed firm/company.

**Age limit**

Upper age limit 35 years on the last date of submission of application by the State/ UT authority.  
Language  
The Stat Coordinator shall be proficient in English and the regional language of the state/ UT concerned.

**Remuueration**

Lumpsum amount upto Rs. 50,0000 per month will be reimbursed by the Central Government to the State/ UTs as remuneration/ fee payable to the State Coordinator which include TA/DA etc. towards his/ her visit within the state in concerned with UDID project.

**Duration of appointment.**

Initially for the period of six months and extendable upto three years. The Department of Empowerment of Persons with Disabilities can terminate the services of State Coordinator without any notice.

**Duties and responsibilities of State Coordination**

1. Coordination with all concerned departments of the State and the Project management Unit of UDID project in the Department in implementation of project.



2. Monitoring of project progress, maintain project schedule and resolve problems arising out implementation of the project in the State.
3. Preparation of project status report by collecting and analysing data/ information from each village/block/district in the state and submit the same to the Principal Secretary (Social Welfare Department) /Officer-in-charge of UDID project in the state and copy to the Department (DEPwDs).
4. To assist state government in conducting camps for enrolment/assessment of PwDs wherever organised with due support from the District administration.
5. Escalate any major issues in the project roll-out to Nodal Authorities/officer-in-charge at the State level and Centre.
6. Any other duties/responsibilities assigned to him/her by the concerned state in implementation of UDID project.
7. The State Coordinator will report to the Principal Secretary of the State dealing with Social Justice/Disabilities. His appointment will be on full time basis (100% involvement).
8. The Principal Secretary of the State/UT dealing with Social Welfare/Disabilities will provide logistic support to the State Coordinator.

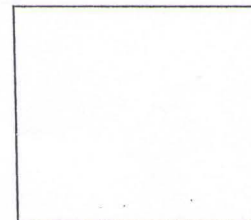
**How to apply:-**

The desirous candidates should apply on the prescribed application form in the **Joint commissioner-(Disability)-Directorate, SCs,OBCs & Minorities and the Specially Abled, Block No. 33 SDA complex Shimla-9 H.P.** No TA/DA is admissible to any candidate. Last date for submission of application:- Application complete in all respect must reach to undersigned on or before 26-03-2018 by 11:00 AM .

  
Director-cum- Joint commissioner-Disabilities  
Empowerment of SCs,OBCs, Minorities & the  
Specially Abled, H.P.

## Application Form

1. Name of Post applied :
2. Full Name (in Block letters):
3. Sex:
4. Father's/Husband's Name :-
5. Date of birth
6. Permanent Address with Pin Code:-
7. Postal Address
8. Educational Qualification
9. Categories to which the candidates to belongs SC/ST/OBC/Gen.
10. Have you ever been convicted by any court for any offence:
11. Nationality :



### **Declaration:**

I----- hereby declare that the particulars furnished by me in this application form are true to the best of knowledge and belief and in case any information is found to be false, my candidature shall be liable to be rejected.

Place:-

Signature of Applicant

Date :-

(Detail of documents attached)

**Note:-** All documents/ testimonials in original regarding date of birth, categories, Qualification, Experience etc. will have to be produced at the time of test/interview, filling which the candidature is likely to be cancelled.